

**ELIZABETH TOWNSHIP BOARD OF SUPERVISORS**

**August 11, 2014**

The Supervisors' Meeting was called to order on August 11, 2014 by Chairman, Brian R. Wiker, at 7:02 p.m., at the Township Building. Also present was Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

**VISITORS**

Lieutenant Jeremy Richard, Troop J of the Lancaster Barracks of the Pennsylvania State Police, attended the meeting. Lt. Richard provided the Board with a summary of state police activity that occurred in Elizabeth Township during the first six months of 2014. He stated that there were 183 incidents in the Township during 2014 to date, although his summary report highlighted only significant incidents. Last year there were 181 incidents in the same period of time. Overall there was a significant reduction in reported incidents and disabled vehicles from the previous year to date. Supervisor May questioned if the increased funding in the new state budget will provide for more officers. Lieutenant Richard was not of the opinion that the funding would be used primarily for that purpose. Supervisor May also had some questions on radar operation. Township resident, Gordon Wagner, commented on a very professional encounter he had with a state trooper in the Township. Lieutenant Richard provided the Board with some tips for residents to avoid being burglary victims.

**PUBLIC PARTICIPATION**

There was no public participation prior to conducting regular meeting business.

**APPROVE MINUTES**

There was a motion by Rodney D. May, seconded by Jeff Burkholder, to approve the minutes of the July 7, 2014 meeting as presented. Motion carried.

**TREASURER'S REPORT**

The Board of Supervisors received the Treasurer's Report, List No. 8, dated August 11, 2014, for the month of July 2014, showing receipts of \$40,194.84 in the General Account. There were no receipts in the State Account. \$520.00 was deposited in the Park and Recreation Account. Expenses in the General Account were \$72,846.31. Expenses in the State Account were \$25,198.42. Expenses in the Park and Recreation Account were \$3,145.63.

PLGIT Account Balances as of July 31, 2014 are as follows:

General Account:	\$171,937.71
State Account:	\$116,906.52
Equipment Fund:	\$ 30,108.84
Park and Recreation Account	\$ 11,192.65
PLGIT Plus:	\$250,066.31

Certificates of Deposit

Ephrata National Bank	\$131,515.78
Jonestown Bank & Trust	\$227,071.35
State Farm	\$141,844.79
Susquehanna Bank	\$111,779.86
Susquehanna Bank	\$100,000.00
Graystone Bank	\$150,000.00

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 8, dated August 11, 2014, in the amount of \$22,965.12, as well as to retroactively approve payment of all expenses in all accounts in July 2014, amounting to \$101,190.36, a total of \$124,155.48. Motion carried.

ZONING REPORT

The Zoning Officer reported that for the month of July 2014 there were six zoning permits issued at a total valuation of \$376,200.00.

SEWAGE REPORT

The Sewage Enforcement Officer reported for the month of July 2014 that one new sewage permit was issued and two sewage permits were issued for repairs. Two applications were received and two designs were approved. The SEO performed two soils analysis readings and two percolation tests.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report outlining the following activity for the month of July 2014: Conducted miscellaneous telephone conversations and meetings related to storm water management issues and water supply permits; discussed various ordinance enforcement and interpretation issues with the Zoning Officer and Township staff; completed land use spreadsheet for baseline analysis of Cocalico Creek Watershed related to MS4 compliance; prepared developer invoices and engineer's report.

There were no plan reviews.

There were no inspections.

Barry R. Wagner provided a report of his Storm Water Management activity and approvals dating from May through July 2014. There were 13 exemptions and four small projects.

PARK BOARD

No submittal.

BURNING REPORT

There were no reported incidents.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company responded to 11 dispatches during the month of July 2014. The ambulance responded to 36 dispatches. The fire police responded to ten incidents.

### **INTERN'S REPORT**

Billy Clauser, Joint Intern for Lititz Borough, Warwick Township and Elizabeth Township, provided a project report for July 2014. His projects in Elizabeth Township included field work collecting MS4 data as well as entering permit data into the Permit Manager software system.

### **ROAD SUPERINTENDENT REPORT**

Road Superintendent, Glenn L. Martin, submitted his report outlining the following work activities in July 2014: Mowed shoulders; weed eaten; trimmed trees; did storm clean up as needed; guiderail repair; filled in road edges along Evans Road; dug out shoulders on lower end of Reifsnyder Road on the west side by Snavelly Mill Road; performed equipment maintenance as needed. Lines were painted on the Township roads. Lower portion of Reifsnyder Road will be widened in the near future.

Trees were trimmed around the Township Building and siding was replaced on the gable end following a storm.

STOP Signs were installed on Snavelly Mill Road and Sleepy Hollow Road on August 6<sup>th</sup>.

2015 Dirt and Gravel Road Grant Applications were due August 8<sup>th</sup>.

### **CORRESPONDENCE**

Northwest Emergency Medical Services provided the Board with a report showing that NWEMS responded to a total of ten calls in Elizabeth Township in 2014, four of those were in June.

The Department of the Army, Baltimore District Corps of Engineers, provided the Township with a copy of the permit and documentation for the repair of the dam renovations at the Speedwell Forge Lake.

Correspondence was received from the PA Fish and Boat Commission notifying the Township of its intent to submit a PA DEP General Permit #3 Application to the Lancaster County Conservation District for the Hammer Creek sand/gravel bar removal project below Speedwell Forge Lake.

The July 2014 PSATS News Bulletin was received, containing the latest information on legislation and news of interest to Townships.

An August Calendar of Events was received from the Lititz Public Library.

Correspondence was received from the Lancaster County Conservation District cautioning municipal officials to not use a Conservation Plan or Agricultural Erosion and Sedimentation Control Plan in any manner as a waiver for fulfilling the need for a Stormwater Management Plan when increased impervious area is being proposed.

The second quarter 2014 Lancaster County Drug Task Force activity report was provided to the Board of Supervisors. No activity was noted in Elizabeth Township.

Township resident, Melinda Elmer, expressed her concern, by email correspondence, with the dangerous intersection at West Lexington Road and Route 501. Both are State owned roads. The road superintendent will be asked to discuss the matter with the PennDOT representative responsible for that area of State roads within Elizabeth Township. Supervisor May also suggested that the road superintendent discuss the matter with the road superintendent at Warwick Township since Lexington Road is a shared road.

**UNFINISHED BUSINESS**

There was no unfinished business for discussion.

**NEW BUSINESS**

Need resident to complete ETPC term of R. Bergey

It was noted that a resident of the Township is needed to complete the term of Richard Bergey as a member of Elizabeth Township Planning Commission. Mr. Bergey resigned from ETPC with a term expiration of 12-31-16.

Community Park Projects

Projects and potential projects at the Township Community Park were discussed. Supervisor May noted he would like the swale project completed. Supervisor Wiker stated that he will discuss the matter with the road superintendent. Supervisor May commented that he appreciates everyone keeping the park clean. Tom Moyer, chairman of the Park Board, informally discussed holding a large yard sale in the park in conjunction with the neighborhood spring yard sale on Keener Road. Tom suggested selling spaces and using any proceeds to purchase more benches or to use for other park improvements. There was also discussion of a car show in the park, a park clean-up day and possibly a community day. Boy scouts camping out in the park was also mentioned.

**PUBLIC PARTICIPATION**

Barry Lieberman expressed his concern with the reduced sight distance to the east caused by the new fence installed at Reifsnyder Road and Route 322. He also is concerned with the cracks on Hickory Road and is hopeful that the road crew will be doing more crack sealing.

Gordon Wagner asked what determines the criteria for single versus double line painting. Brian Wiker offered to asked the road superintendent for clarification.

**OTHER BUSINESS**

Budget Mtg. 10-20 to 10-22

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to change the Budget Preparation Meeting from Monday, October 20<sup>th</sup> to Wednesday, October 22<sup>nd</sup>. Motion carried.

WRRC Comments

The Board reviewed a draft four-year WRRC agreement, to be extended for an additional four years with the consent of each Municipal Participant. The Elizabeth Township Board members prefer to have the agreement reviewed and extended yearly after the initial four years.

The next meeting of the Board of Supervisors will be held on Monday, September 8, 2014, at the Township Building, beginning at 7:00 p.m.

**ADJOURN**

There being no further business, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:41 p.m.

Rodney D. May  
Secretary-Treasurer