

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

September 8, 2014

The Supervisors' Meeting was called to order at 7:00 p.m. on September 8, 2014, by Chairman, Brian R. Wiker. Also present was Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May. The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There were no public comments prior to conducting the business meeting.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the August 11, 2014 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 9, dated September 8, 2014, for the month of August 2014, showing receipts of \$51,981.08 in the General Account. There were no receipts in the State Account. Receipts in the Park and Recreation Account were \$325.00. Expenses in the General Account were \$46,520.48. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$1,380.00.

PLGIT Account Balances as of August 31, 2014 are as follows:

General Account:	\$178,544.51
State Account:	\$116,910.02
Equipment Fund:	\$ 30,109.61
Park and Recreation Account	\$ 10,137.98
PLGIT Plus:	\$250,066.31

Certificates of Deposit

Ephrata National Bank	\$131,515.78
Jonestown Bank & Trust	\$227,071.35
State Farm	\$143,452.18
Susquehanna Bank	\$111,779.86
Susquehanna Bank	\$100,000.00
Graystone Bank	\$150,000.00

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 9, dated September 8, 2014, in the amount of \$14,585.60, as well as to retroactively approve payment of all expenses in all accounts in August 2014, amounting to \$47,900.48, a total of \$62,486.08. Motion carried.

ZONING REPORT

The Zoning Officer reported for the month of August 2014 that seven zoning permits were issued at a cost valuation of \$266,450.00.

SEWAGE REPORT

The Sewage Enforcement Officer reported for the month of August 2014 that one permit was issued for a repair. The Sewage Enforcement Officer performed one probe reading and one soil analysis test. Two applications were received. There were four inspections.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report outlining the following activity for the month of August 2014: Conducted miscellaneous telephone consultations regarding storm water management and water supply activities and permits; discussed various ordinance enforcement and interpretation issues with zoning officer and township staff; prepared developer invoices for ongoing projects; prepared monthly report.

There was an inspection at the J. Mervin Miller site.

No Plans were reviewed.

Barry R. Wagner provided a listing of stormwater impervious projects and stormwater application approvals during August 2014.

PARK BOARD

The Park Board provided the Supervisors with minutes of the July 3rd meeting.

BURNING REPORT

Glenn Martin received one open burning complaint at 610 East Brubaker Valley Road on August 21st for miscellaneous material, including vinyl siding and other plastics. The resident was given a copy of the Burning Ordinance.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company responded to eight dispatches in August 2014. Brickerville Fire Company Ambulance Association responded to 41 dispatches in August 2014. The fire police responded to three incidents in August 2014.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted a report setting forth the following work activities in August 2014: Mowed shoulders and intersections; "weed-eated," trimmed trees; filled in road edges along Evans Road; patched some areas with blacktop; worked on widening the lower portion of Reifsnyder Road with the west edge almost completed and the remaining scope of the work to be done on the east side uncertain; performed equipment maintenance as needed.

Glenn stated that he is working on updating the Stop Sign Ordinance, adding signs.

Contact has been made with three truck carrier lines regarding the use of our Township roads since the Route 501 weight restrictions have been lifted.

CORRESPONDENCE

Northwest Emergency Medical Services provided the Board with reports showing that NWEMS responded to a total of two calls in Elizabeth Township in July 2014 and one call in August 2014, a total of 13 in 2014.

Correspondence was received from FEMA providing information on the appeal process of the flood hazard information presented on the preliminary Flood Insurance Rate Map and Flood Insurance Study report. Notices of flood hazard determinations and the appeal process were to be published in the Lancaster Intelligencer Journal – Lancaster New Era on September 4, 2014 and September 11, 2014. There is a 90-day appeal period from approximately September 11, 2014. The correspondence outlined what data is appropriate for appeal and the process that must be taken to file appeals.

The Township engineer recommended that the Township send a letter to all the property owners, approximately 130, whose properties are impacted by the floodplain map revision to alert them to the fact that they will need to provide the Township with scientifically justified reasons why the FEMA information is incorrect if they want the change appealed. Property owners need to appeal to the Township. Property owners in the flood zones may be forced to purchase flood insurance. It was agreed to request the Township engineer to send these informational letters to impacted residents on the Township’s behalf.

State Representative Mindy Fee is hosting a Floodplain Forum on September 25, 2014 at the Manheim Central Middle School to discuss these concerns. Residents in the flood zone are encouraged to attend the forum.

The Lititz Public Library provided its September 2014 schedule of events and activities.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Lititz Rec Center

Karen Mailen, Director of the Lititz Rec Center, and Board member, Bill Coleman, attended the meeting to provide the Board of Supervisors with an update on the financial and membership status of the Lititz Rec Center. Currently the center has approximately 7,000 members. Information was provided on services available and information was also provided on 2014 activities that occurred as well as some activities and improvements planned for 2015. A copy of the master improvement plan was made available to the Board and public. Ms. Mailen noted that no one is ever turned away from the Center. Money is raised to help those with limited resources. Ms. Mailen reported that there has been an increase in memberships in the past year. Overall the summer playground program was successful. Appreciation was expressed to the Board and all municipal partners for annual support. Continued financial support by the Township was strongly encouraged. At the request of Rodney D. May, Ms. Mailen agreed to provide membership numbers from Elizabeth Township.

Lititz Public Library

Susan Tennant, Director of the Lititz Public Library, as well as library representatives, Dudley Feltham and Beth Sahd, attended the meeting. Ms. Tennant stated she has now been with the Library for ten years and she provided the Board with some facts regarding finances, circulation and available programs, highlighting some activities, readership and funding issues. Ms. Tennant noted there is continued loss in state funding anticipated. A professional fund raising organization is being used. General contributions are encouraging. Beth Sahd commented that she also appreciates the support of the Township and stated she is proud to be a member of the Library. Dudley Feltham addressed the funding program of the county wide system and its relationship with the local library systems.

A.Thomas Moyer
ETPC

A motion was made by Rodney D. May, seconded by Brian R. Wiker, to appoint Township resident, A. Thomas (Tom) Moyer, to complete the term of Richard Bergey as a member of Elizabeth Township Planning Commission. Motion carried. The term expiration is 12-31-16.

Road Inspection
9/20/14

A motion was made by Brian R.Wiker, seconded by Jeff Burkholder, to hold road inspection on September 20, 2014, beginning at 7:30 a.m.

Res. 7-2014
2015 Pension
MMO \$28,807.

The 2015 Minimum Municipal Obligation for the Elizabeth Township Pension Plan was prepared by the Township Assistant Secretary-Treasurer and presented to the Board of Supervisors. A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to approve Resolution No. 7-2014 and acknowledge \$28,807.00 as the amount of the estimated 2015 Minimum Municipal Obligation. Motion carried.

Jodi May –
Spring 2015 - 5K
event at park for
“A Tail to Tell”

Township resident, Jodi May, attended the meeting with Park Board Chairman, Tom Moyer, to discuss with the Board of Supervisors an event proposed to be held in the Township Community Park. Jodi is an event planner with dog rescue group, A Tail to Tell. The organization would like to hold a 5k run and walk in the park and on Keener Road in the spring to benefit the organization and is proposing to use the park as the focal point for the event. Jodi attended the Park Board meeting and discussed her proposal with the members. Park Board members encouraged Jodi to present her suggestion to the Board of Supervisors. Jodi stated the event could be as large or small as the Township would desire, possibly with vendors and food. Insurance would be provided. The organization has a timing company available. The Township could incorporate its own event as well, such as a yard sale, if desired. Fire police would be requested for traffic control. The end of April or beginning of May is anticipated for the event. The Board discussed several issues with Jodi regarding notice to residents on Keener Road, area for walking dogs and cleaning up after the dogs and the event itself. The Township solicitor and Township insurance carrier will be contacted for any anticipated issues to be considered and resolved.

Mike Miller of Critter Catcher, Inc. informed Supervisor May that fox tail grass at the park needs retreatment at a cost of \$700.00 to \$800.00. A motion was made by Rodney D. May, seconded by Jeff Burkholder, to have the treatment applied. The motion carried, although Chairman Wiker was opposed.

PUBLIC PARTICIPATION

There were no public comments.

OTHER BUSINESS

The next regular meeting of the Board of Supervisors will be held on Monday, October 13, 2014, at the Township Building, beginning at 7:00 p.m.

The annual budget preparation meeting will be held on Wednesday, October 22, 2014, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to adjourn the meeting. Motion carried.

Meeting adjourned at 8:06 p.m.

Rodney D. May
Secretary-Treasurer