

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

September 12, 2016

The Supervisors' Meeting was called to order at 7:00 p.m. on September 12, 2016, by Chairman, Brian R. Wiker. Also present was Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There were no public comments prior to conducting the business meeting.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the August 8, 2016 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 9, dated September 12, 2016, for the month of August 2016, showing receipts of \$90,174.75 in the General Account. There were no receipts in the State Account. \$610.00 was deposited in the Park and Recreation Account. Expenses in the General Account were \$94,231.48. Expenses in the State Account were \$174,425.19. Expenses in the Park and Recreation Account were \$366.00.

PLGIT Account Balances as of August 31, 2016 are as follows:

| | |
|-----------------------------|--------------|
| General Account: | \$466,031.74 |
| State Account: | \$ 1,235.50 |
| Equipment Fund: | \$ 30,175.75 |
| Park and Recreation Account | \$ 16,049.69 |
| PLGIT Plus: | \$250,688.07 |

Certificates of Deposit

| | |
|-------------------------------|------------------------|
| Ephrata National Bank – C.D. | \$137,361.83 |
| Jonestown Bank & Trust – C.D. | \$236,590.90 |
| Susquehanna Bank – C.D. | \$112,963.17 |
| Susquehanna Bank – C.D. | \$102,108.39 |
| State Farm – C.D. | \$145,199.08 (matured) |

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 9, dated September 12, 2016, in the amount of \$31,583.89, as well as to retroactively approve payment of all expenses in all accounts in August 2016, amounting to \$269,022.67, a total of \$300,606.56. Motion carried.

ZONING REPORT

The Zoning Officer, Barry R. Wagner, reported for the period July 24, 2016 through August 28, 2016 that three zoning permits were issued at a cost valuation of \$17,000.00. He met with a number of residents during that period of time.

Mr. Wagner also provided a report showing the approval of one stormwater exemption application during the above-noted period of time.

SEWAGE REPORT

Sewage Enforcement Officer, Len Spencer, reported for the month of August 2016 that no permits were issued. Two applications were received. Two designs were approved. There are no designs currently under review. The Sewage Enforcement Officer performed two percolation tests and four soils analysis tests. There were two inspections.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report outlining the following activity for the month of August 2016: Conducted miscellaneous telephone consultations regarding storm water management and water supply activities and permits; reviewed LCPC Memorandum of Understanding; prepared required pipe replacement exhibit for Lake View Drive culvert replacement grant; discussed various ordinance enforcement and interpretation issues with zoning officer and township staff; prepared for and attended Supervisors' and ETPC meetings; prepared ETPC meeting minutes; prepared a proposal for MS4 waiver application; prepared developer invoices for ongoing projects; prepared monthly report.

The Elm Ridge-Smithton Plan was reviewed.

Inspections involved the Neuenschwander small project application and a pre-construction meeting at Elm Ridge-Smithton site.

PARK BOARD

The Park Board provided the Supervisors with minutes of the July 7th meeting.

BURNING REPORT

No incidents reported.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company responded to thirteen dispatches in August 2016. The fire police responded to eight incidents in August 2016. NWEMS responded to 14 ambulance calls in July, 2016, for a total of 53 calls as of July 31, 2016.

WESC

No report submitted.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted a report setting forth the following work activities in August 2016: Mowed shoulders; “weed-eated”; trimmed trees; filled in road edge drop-offs; sign work; equipment maintenance as needed. The 2014 Peterbilt needs a software update performed and the backhoe will probably need new rear tires before the winter season.

Clay Road was surfaced with ultra thin friction material. Line painting was done around the Township.

Dump truck

Glenn noted that it is his opinion that the small dump truck, backhoe and loader are past due for replacement. A pickup truck would take a lot of wear and tear off of the small dump truck. Following brief discussion, Glenn was authorized to begin developing specifications for a small dump truck. Other equipment needs were discussed briefly.

CORRESPONDENCE

The Lititz Public Library provided its September 2016 schedule of events and activities.

The Penn State Cooperative Extension is providing a tire collection event on Thursday, November 17, 2016, from 8:00 am until noon for all Lancaster County residents.

Information was received regarding the Lititz Area Mennonite School Trash-a-Thon which is scheduled for October 6, 2016, with a rain date of October 13, 2016.

The Township was provided with Playground Safety Compliance Audit Forms for the Elizabeth Township Community Park and the Elizabeth Township Municipal Playground. The Township Community Park was found to be compliant. The Elizabeth Township Municipal Playground is non-compliant. Some recommendations were provided.

The Board received an invitation to a Legislative/VIP Breakfast as the Kick-off Event for Lancaster County 2016 Ag Week. The breakfast will be held at Clipper Stadium on October 10, 2016, 7:30 am.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Lititz Public Library

Susan Tennant, Director of the Lititz Public Library, attended the meeting. A Fact Sheet and 2015 Annual Report was provided to the Board. Ms. Tennant discussed an article she read concerning the nostalgia of libraries of the past and noted what an asset the library can be to a community for meeting and socializing in addition to providing the educational aspects of library tools. Ms. Tennant provided the Board with some of the available programs and activities at the library along with a few interesting general library facts. Ms. Tennant noted general contributions are encouraging. She concluded with an expression of appreciation to the Board for all its support. Supervisor Wiker commented that the story time provided by the library is a wonderful program.

Brickerville
House Non-
Building Waiver

Jen Prunoske from Hanover Engineering explained the Brickerville House Lot Add-on Plan to the Board and also explained the Brickerville House Non-Building Waiver Request to PA DEP. The construction of a sand mound system is proposed. The Lot Add-on Plan needs comments from LCPC and will be on the October Agenda of the Board of Supervisors for approval. The Non-Building Waiver Request was reviewed by ETPC at a meeting on September 7th with a recommendation to grant the waiver request. A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to approve the Brickerville House DEP Non-building waiver request. Motion carried. This application was reviewed by the sewage enforcement officer and he also recommended approval of the waiver request.

2017 MMO
\$31,115.00
Res. 10-2016

The 2017 Minimum Municipal Obligation for the Elizabeth Township Pension Plan was prepared by the Township Assistant Secretary-Treasurer and presented to the Board of Supervisors. A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to approve Resolution No. 10-2016 and acknowledge \$31,115.00 as the amount of the estimated 2017 Minimum Municipal Obligation. Motion carried.

MS4 Waiver

Jen Prunoske from Hanover Engineering attended the meeting to explain an MS4 waiver process for the Township to submit a waiver application to PA DEP. A pre-approval application must be submitted by December 31, 2016. A waiver would protect the Township for five years. A cost proposal for Hanover Engineering to prepare the waiver application was provided to the Township. The proposal was broken into various categories depending on the level of preparation that will be required based on whether the pre-approval waiver is granted or whether the Township will need to proceed with the full permit application process. A motion was made by Brian R. Wiker, seconded by Rodney D. May, to authorize Hanover Engineering to apply for a waiver on behalf of the Township with the Township continuing to move forward with mapping and other requirements. Glenn Martin commented that he did not understand the benefit of obtaining a waiver when ultimately the Township will need to be in compliance.

Memo of
Understanding
with LCPC

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to enter into a Memorandum of Understanding with Lancaster County Planning Commission to allow subdivision and land development plans to be expedited through the County review process. Motion carried. County Planner, Gwen Newell, attended the July Supervisors' meeting to explain the purpose and process of the Memorandum of Understanding. The various types of Plans to be reviewed were also explained in length by Ms. Newell at that time. Ms. Newell attended the August ETPC meeting to explain the process to ETPC members. The Township or the County can cancel the Memo of Understanding with 30 days notice by either party. Hanover Engineering and ETPC members reviewed and discussed the Memorandum of Understanding and recommended that the Supervisors approve the document. Jen Prunoske clarified some of the definitions.

Road Inspection
10-1-16 - 7:30 am

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to hold road inspection on October 1, 2016, beginning at 7:30 a.m.

Community Park
Porta-potty

The placement of a porta-potty at the township Community Park was discussed. The Township closes the bathrooms at the park by October 31st and opens them at the beginning of April. Residents have requested a porta-potty be placed at the park since the park is used whenever there is access to the walking path and other areas. A motion was made by Brian R. Wiker, seconded by Rodney D. May, to arrange for the placement of a handicapped accessible porta-potty when the bathrooms are closed.

PUBLIC PARTICIPATION

Resident, Barry Lieberman, questioned if any funds have been paid to the consultant appointed to assist the Township with personnel recruitment. No funds have been paid.

220 Crest
Road sign

Barry Lieberman expressed his concerns with the Lot Add-on Plan for the Brickerville House that will allow for the construction of a sand mound to handle sewage flow. Jen Prunoske explained the proposed functioning and monitoring of the system, stating it is a system that is approved by PA DEP.

Supervisor Wiker noted that perhaps the Township should be more pro-active with commercial systems.

Resident, Dave Snavelly, commented that if one of the Township's goals is to keep the environment clean, it doesn't make sense to put off some of the MS4 policies the Township could be building and working on currently rather than putting off the hard work until later. Mr. Snavelly continued that it appears that police protection issues, imposition of taxes and equipment purchases keep getting moved further into the future until at some point, everything will need to be resolved, perhaps at a greater cost. The Board members did not agree with those comments.

Regarding MS4 regulations, Eileen Lieberman questioned if property owners will be allowed to use fertilizer products on lawns that potentially wash on to neighboring properties during a rain event. Jen Prunoske replied that many regulations will be put in place that homeowners will be required to follow.

JoAnn Trostle, granddaughter of Crest Road residents, Paul and Anna Martin, discussed with the Board her concern regarding the unsafe road situation in the area of her grandparents' farm, specifically when it is necessary to cross from one side to the other, the Martin property and farm being on both sides of Crest Road. Ms. Trostle requested the posting of signs noting the presence of animals in the area and animals crossing the road, also addressing the concern of her grandfather crossing the road. The road superintendent agreed that the situation could be dangerous and would be willing to post signs. The Board authorized Mr. Martin to post the signs on each side of the Martin property. Supervisor Wiker suggested it might be beneficial to obtain a current traffic count on Crest Road.

OTHER BUSINESS

The next regular meeting of the Board of Supervisors will be held on Monday, October 10, 2016, at the Township Building, beginning at 7:00 p.m.

The annual budget preparation meeting will be held on Monday, October 17, 2016, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to adjourn the meeting. Motion carried.

Meeting adjourned at 8:07 p.m.

Rodney D. May
Secretary-Treasurer