
THE ELIZABETHAN

Elizabeth Township Newsletter

FALL 2015

From the Board of Supervisors

As 2015 is coming to an end, the Elizabeth Township Board of Supervisors is again pleased to take this opportunity to welcome any new residents to our Township.

THE ELIZABETHAN is generally published twice a year in an effort to provide up-to-date information on some of the projects and activities occurring within the Township and also to provide a schedule of Township meeting dates and times. **THE ELIZABETHAN** is published on the Township website. However, a limited number of hard copies will be available at the Township Office. You may also sign up on the Township website (www.elizabethtownship.net) to automatically receive newsletters at your desired email address.

Elizabeth Township Supervisors and Staff would like to thank each of you for the opportunity to serve you.

A REMINDER FROM THE ROAD SUPERINTENDENT

Winter is on the way and that usually means snow, sleet and/or freezing rain in our little corner of the world.

The normal course of action for snow removal is to spread salt material on our roads and streets at the start of a winter storm. This takes approximately two hours, depending on the storm. We then monitor the storm to make a decision on the next course of action. After the storm has passed, the roads and streets will be plowed and widened, if needed.

The time involved in plowing off roads and streets is about six to eight hours, again depending on the storm. Roads will receive first priority with subdivision streets being second.

You can help us do a better job for YOU if you remember:

- ❖ Move all vehicles, basketball stands and hockey nets from streets.
- ❖ Do not throw or blow snow onto already plowed streets.

Glenn L. Martin, Road Superintendent

INSIDE

THIS ISSUE

- From the Supervisors... 2
- Snow Removal2
- Usual Reminders 3
- Township Officials3
- General Community Information4
- Health, Welfare and Safety5
- Recycling6
- Storm Water Corner7
- Elizabeth Township Website8
- Township Office Hours Township Meetings 8

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REMEMBER TO VOTE

NOVEMBER 3, 2015

ELIZABETH TOWNSHIP

MUNICIPAL BUILDING

***Located At Intersection

Sleepy Hollow Rd. & South View Dr.

Usual REMINDERS

House Number Signs

The Board of Supervisors continues to offer Township property owners one free “green with white number” reflective house number sign. Call the Township Office if you have not received your sign. Emergency response personnel can’t help you if they can’t find you.

“OLDS”

On-Lot Sewage Systems (OLDS) must be pumped at least once every three years. Please continue to provide your proof of pumping to the Township Office. Beginning in January 2016, an inspection of on-lot sewage systems will be required at the time of pumping by the licensed contractor/hauler. Detailed information on this required inspection will be published on the Township’s website under the dropdown “*Municipal Business*” / “*OLDS*”.

BURNING

General regulations on outdoor fires state that any burning in a burn pit or appropriate receptacle must be at least 20 feet from any structure, building or property line and must be kept under constant supervision. If the fire cannot be confined to a receptacle or burn pit, a 50’ distance must be maintained from all structures, buildings or property lines. Burning hours are between sunrise and sunset. Except for “recreational fires”, *no outdoor burning is permitted on Sundays.*

- ***Zoning, Building and Stormwater Permits*** are required for most new construction and building addition projects. Permits may also be required for swimming pools, decks, patios, attached and detached garages and sheds. Contact the Zoning Officer with specific questions or concerns.
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- A Township ***Driveway Permit*** is required whenever a driveway repaving or re-widening project connects against a Township road. You may contact the Road Superintendent, Glenn Martin, with any questions.
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- Len Spencer, Sewage Enforcement Officer, issues on-lot ***Sewage Permits***.

Township Officials

Supervisors:

Brian R. Wiker, Chairman
Jeff Burkholder, Vice-Chairman
Rodney D. May, Secretary-Treasurer

Planning Commission:

Robert Navitski, Chairman
Robert Garner, Vice-Chairman
Eileen Lieberman, Secretary
Patrick Moulds, Member
Todd Miller, Member
Carol Weaver, Member
Tom Moyer, Member

Zoning Hearing Board:

Joe Pfautz, II Chairman
Kenneth L. Weaver, Secretary
Lisa Hocker, Member
Michael Miller, Alternate Member

Park Board:

Tom Moyer, Chairman
Reed Means, Vice-Chairman
Ken Fillo, Secretary
Steven Garman, Member
Lisa Rothermel, Member
Carol Weaver – Non-voting Member

Auditors:

Loren Miller, Chairman
Carol Rogers, Secretary
Nicole Moody, Member

Staff:

Rita A. Snavelly, Asst. Secretary-Treasurer
Glenn L. Martin, Road Superintendent
Timothy R. Shreiner, Road Laborer

Zoning Officer:

Barry Wagner

Sewage Enforcement Officer:

Leonard (Len) Spencer

Storm Water Engineer:

Hanover Engineering Assoc., Inc.
Bob Lynn (717) 721-7444

ELIZABETH TOWNSHIP COMMUNITY INFORMATION

IF YOU GIVE A MOUSE A COOKIE

*Friday, November 13 at 10:00 a.m. at Elizabeth
Township Municipal Building (drop-in storytime)*

Please just come and enjoy !!!!!

*Saturday, November 14 at 10:00 a.m. at Lititz
Public Library (registration required)*

Come meet Mouse, a storybook costume character,
from Laura Numeroff's

"If You Give a Mouse a Cookie."

Registration for November 14 will begin Saturday,
October 31. Please call the library at 626-2255 to
pre-register no more than two weeks in advance.

*Please Support
Your Local Fire Department
2015 Fund Drive*

*Brickerville Fire Company
Brunnerville Fire Company
Penryn Fire Company*

Your Contributions are Needed !!

TRICK OR TREAT NIGHT

OCTOBER 30TH

6:00 PM TO 8:00 PM

BE ALERT FOR SCHOOL BUSES

You **MUST STOP** when you come upon a
stopped school bus with flashing red signal lights and
a stop arm extended. This includes school buses
stopped at intersections.

Attempt to maintain a distance of ten (10)
feet from the bus.

Don't proceed until the red lights have
stopped flashing, the stop arm has been raised and all
children are safely on or off the school bus.

ELIZABETH TOWNSHIP COMMUNITY PARK

A Reminder:

Dogs must be leashed at all times. Also,
please clean up after your dog and deposit the
waste accordingly. There are NO trash
receptacles in the park. Carry In – Carry Out.

**Thank you to all our residents and visitors
who visited and enjoyed our park this past
spring and summer season. We look forward
to seeing you in 2016.**

TAKE ACTION NOW TO KEEP YOUR FAMILY CONNECTED DURING A DISASTER

Disasters don't usually strike at convenient times. That
means that as you and your family go their separate ways
each day, you should have a plan to communicate and
eventually reunite. Make your plan TODAY.

- Complete a contact card, including daytime
addresses and phone numbers, for each adult
family member. Keep these cards accessible in a
wallet or briefcase. Complete contact cards for
each child in the family and place in their
backpacks or book bags.
- Identify an out-of-state contact, such as a friend
or relative, to whom members should contact to
notify they are safe. In certain instances, it may
be easier to make a long distance phone call than
a call across town. Be sure all family members
know that out-of-state emergency contact
person and his or her contact information.
- If you have a cell phone, program all emergency
contacts as "in case of emergency" (ICE)
contacts. If you are in an accident, emergency
personnel often will check your ICE listings to
reach someone you know. Inform your family
and friends you have listed them as emergency
contacts.
- Teach family members how to use text
messaging, which can often get around network
disruptions that may otherwise interrupt phone
service.

**DON'T WAIT. COMMUNICATE.
MAKE YOUR EMERGENCY PLAN TODAY**

HEALTH, WELFARE AND SAFETY

The PA State Police encourage residents to report any suspicious activity to the Pennsylvania State Police through 911 or 717-299-7656.

Vehicle Break-ins – What you Need to Know

Billions of dollars' worth of personal items and accessories are stolen during vehicle break-ins each year. Additionally, thieves are also seeking to steal the victim's identity by taking identification and credit cards left in vehicles.

Pennsylvania has recently experienced a number of vehicle break-ins, specifically from parking lots of gyms, stores, movie theaters and hotels. Many individuals leave brief cases, purses, wallets, electronics and other items unattended in vehicles when they are at the gym or shopping. Thieves focus on areas where owners will be away from their vehicles for an extended period of time.

PREVENTION AND RECOMMENDATIONS

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- Lock your doors at all times.
 - Close all windows and sunroofs.
 - Park in a visible, well-lit area, away from larger vehicles, fences or foliage.
 - Place bags and electronics out of sight.
 - Place valuables in the trunk when you return to your vehicle.
-

If you are the victim of a vehicle break-in:

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- File a police report.
 - Alert your credit card providers of the theft to prevent fraudulent charges.
 - Check your credit history and consider adding a security alert to your credit history, which will provide additional protection if your Social Security number was stolen.
 - Report any stolen insurance card and vehicle registration to law enforcement, your insurance company and the Department of Transportation.
-

Individuals who witness a break-in or see a suspicious individual or vehicle should find a safe location and call 9-1-1. If you are the victim of a vehicle break-in, report the incident immediately.

Provided by:
Pennsylvania State Police
Troop J, Lancaster

For additional information about the Pennsylvania State Police, citizens are encouraged to log onto www.psp.state.pa.us to view current initiatives, station locations or researching crime statistics in Pennsylvania.

FOR ANY EMERGENCY CALL 9-1-1

ELIZABETH TOWNSHIP

RECYCLING

The Township's voluntary drop-off recycling program is held the first Saturday of each month at the Township Building from 8:00 a.m. until 12:00 noon.

Items accepted for recycling include:

- Aluminum and Steel Cans (Food Grade) – Please Crush
- #1 thru #7 Plastic Jugs and Bottles
- Clear Glass (Rinsed – food & drink only)
- Newspaper and Inserts
- Magazines and Catalogs
- Paper – Dry & Clean (not in plastic bags)
- Junk Mail/Envelopes/File Folders
- Computer Paper
- Cardboard (broken down to newspaper size)

If you are interested in - and willing to help with - the drop-off recycling program in 2016, please call the Township Office at 626-4302.

The Board of Supervisors would like to express appreciation to the following individuals and/or organizations who have come forward and offered assistance with the Township's voluntary monthly drop-off recycling program since our last newsletter was published in the Spring of 2015:

- *Rodney D. May and Nevin May*
- *Amos F. Miller II*
- *Members of Cornerstone Church*
- *Members of New Beginnings Church*
- *Employees of Elizabeth Farms*
- *Reed and Sue Means*
- *Members of Brickerville Fire Company*

Elizabeth Township will again offer free Christmas tree recycling for all Township residents beginning December 26th. Only real Christmas trees are accepted. A drop-off area will be prepared for the trees.

HOW TO PROPERLY DISPOSE OF BROKEN GLASS

ITEMS SUCH AS LIGHT BULBS, CANDLE HOLDERS, GLASSWARE, MIRRORS, WINDOWS AND OTHER NON-RECYCLABLE GLASS PRODUCTS CAN BE A SERIOUS SAFETY HAZARD IF NOT DISPOSED OF PROPERLY !

BROKEN GLASS, SUCH AS SHATTERED LIGHT BULBS OR A BROKEN VASE, SHOULD BE PLACED **INSIDE** OF A PAPER BAG OR A CARDBOARD BOX (A CEREAL BOX OR SNACK BAR BOX) PRIOR TO PLACING IN YOUR GARBAGE BAGS. **BY DOING THIS, THERE IS LESS RISK OF THE BROKEN GLASS BREAKING THROUGH YOUR PLASTIC GARBAGE BAG AND INJURING GARBAGE HAULERS.**

IF YOU HAVE A LARGE PIECE OF BROKEN GLASS SUCH AS A MIRROR, PLACE TAPE OVER THE PART OF THE GLASS THAT IS BROKEN SO THE SHARP EDGE DOES NOT INJURE THE HAULER. **THE MAXIMUM GLASS SIZE ALLOWED IS 3 FT. X 6 FT.**

APPLIANCES ACCEPTED

Dull's Used Parts and Recycling will accept – *at no cost to Elizabeth Township residents* – refrigerators, freezers, dryers, hot water heaters and all types of scrap metal each Saturday from 8:00 a.m. until 1:00 p.m.

No television sets and no garbage will be accepted.

Dull's will also pick up (free of charge) junk cars on your property. A title or abandoned vehicle papers on the car must be available.

Dull's Used Parts and Recycling is located at **144 Crest Road, Lititz, PA 17543.**

For specific information, you may call Bill Dull or Larry Dull at **717-626-8973.**

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STORMWATER CORNER

Now that we're a little over a year in to the implementation of the Stormwater Management Ordinance, which Elizabeth Township adopted in May 2014, we're starting to see the areas misunderstood by applicants and the mistakes encountered on the applications. As with any new performance standards-based ordinance, these misinterpretations and needs for clarifications typically occur during the first 18 to 24 months of an ordinance implementation. In Elizabeth Township, and in most municipalities countywide, the need for clarifications of the process has been compounded because of the exemption and small projects applications that are available to individuals. These applications typically don't require an applicant to seek professional assistance to complete the forms; however, applicants should be prepared to put some level of effort in to the applications beyond simply putting pen to paper.

The application requires the owner to be aware of the conditions of the property, including the locations of floodplains, wetlands, utilities, easements, etc., and not just impervious area. The owner(s), in completing the application, are certifying that the answers provided are correct. (Editorial note – the terms “owner” and “applicant” have the same meaning. All owners of a property as identified on the deed are required to sign the application).

With regard to the Exemption applications, these applications are only valid if the property, on which the new impervious activity is proposed, has added less than 1,000 square feet (SF) of uncontrolled (no stormwater management control facilities provided) impervious area since February 9, 2004. Properties are only eligible for exemption of stormwater planning for new impervious areas up to a cumulative total of 1,000 SF. It is important to note that the Township tracks this total for each property and has since February 9, 2004. It is also important to note that reductions in impervious area should also be tracked as the reductions may provide a benefit to the property for a subsequent development as the reduction in impervious area will be credited to the property and may allow for a future exemption of greater than 1,000 SF. For example, if a property owner intends to remove a 500 SF shed and replace it with a 250 SF carport, no stormwater controls are required as there is a net reduction of 250 SF of impervious area on the property; however, the owner should file an exemption application to provide tracking documentation to the Township as the property would be credited with the 250 SF of impervious area. By doing this, the property would be eligible for a future exemption of stormwater planning up to 1,250 SF. If the Township is not aware of impervious removal, it can't be tracked and no credit can be given.

One of the most common errors on the Exemption and Small Project applications is the Total Impervious Added since February 9, 2004. Most applicants include the area desired to be exempt. The correct response to this item should include only the impervious area added between February 9, 2004, and the date of the application. It should not include the proposed impervious area resultant from the intended improvements. The new impervious area should be provided in the Description of Proposed Improvements.

The bigger issues experienced by the Township involve the Small Project Applications. These applications are intended to allow property owners that ability to self-design stormwater management control in the form of a water quality control for improvements including up to cumulative total of 1,500 SF of new impervious area. It is important for an applicant to read the Small Project Application very closely before completing and submitting. If there are questions, forward them to the Township Engineer for specific clarification.

Property owners should also be aware that the Small Project Application can be used in conjunction with an Exemption Application for a combined cumulative total of 2,500 SF of new impervious area. If an owner intends to use the combination of applications, both applications must be filed for the project and the amount of applicable impervious area to be applied to each application shall be identified on the respective application. For example, if a property owner intends to construct a 1,600 SF garage and driveway, but knows that a 200 SF shed will be added in the future, the Exemption Application for the garage could include 800 SF to allow an Exemption Application to be used for the future 200 SF shed. This scenario would also allow the applicant to construct an additional 700 SF of impervious area under a subsequent Small Project Application.

One last item for this article...review time complaints. The Township Zoning Officer and Engineer receive the most comments about the length of time it takes to review the Exemption and Small Project applications. Simply put, the efficiency and timeliness of the review is directly correlated to the completeness of the application and the clarity of the information provided. It is important for applicants to contact either the Township Zoning Officer or Engineer with any application questions prior to submitting the applications. It is equally critical for the applicant to respond to any questions raised during the review process. All issues can typically be easily resolved if all parties work together.

If you have questions on stormwater management that you would like discussed in future articles, please submit them to the Township. The Township's goal in implementing the ordinance is compliance, not penalization.

VISIT THE ELIZABETH TOWNSHIP WEBSITE

www.elizabethtownship.net

- *“The Elizabethan” (Township Newsletter)*
- *Elizabeth Township History*
- *Township Administration*
- *Meetings*
- *Permit Information*
- *Elizabeth Township Book of Ordinances & Codes*
- *Roads*
- *Snow and Ice Control*
- *Recycling*
- *Storm Water Management*
- *Brickerville Fire Company*

ELIZABETH TOWNSHIP

Phone – (717) 626-4302

Fax – (717) 626-0102

email us:

rita.snaveley@elizabethtownship.net

or

glenn.martin@elizabethtownship.net

Township Meetings

All meetings are held monthly at the Township Municipal Building, 423 South View Drive, Lititz (Brickerville), PA, beginning at 7:00 p.m. unless otherwise noted.

- Board of Supervisors – 2nd Monday
- Planning Commission – 1st Wednesday
- Zoning Hearing Board – 2nd Wednesday
- Park Board – 1st Thursday (January-March-May-July-September-November)

Office Hours

Monday, Tuesday and Thursday
9:00 a.m. to 3:00 p.m.
Wednesday – 6:00 p.m. to 8:00 p.m.
Friday – By Appointment

Sewage Enforcement Officer

Office Hours by Appointment Only

Leonard (Len) Spencer can be reached at
717-989-8439 / 717-553-1005 (fax)
SEOSvcs@ptd.net

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Zoning Officer

Wednesday – 6:00 p.m. to 8:00 p.m.

Barry Wagner can also be reached at
625-0444 to schedule an appointment

If you are new to Elizabeth Township and would like information about the Township, please call (717) 626-4302.