

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

April 13, 2015

The Supervisors' Meeting was called to order on April 13, 2015, by Chairman, Brian R. Wiker, at 7:00 p.m., at the Township Building. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There was no public participation on agenda items.

APPROVE MINUTES

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve, as presented, the minutes of the March 9, 2015 Supervisors' meeting. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 4, dated April 13, 2015, for the month of March 2015, showing receipts of \$70,134.87 in the General Account. \$141,490.55 was deposited in the State Account. \$325.00 was deposited in the Park and Recreation Account. Expenses in the General Account were \$61,608.70. There were no expenses in the State Account or Park and Recreation Account.

PLGIT Account Balances as of March 31, 2015 are as follows:

General Account:	\$182,895.18
State Account:	\$239,275.81
Equipment Fund:	\$ 30,112.57
Park and Recreation Account	\$ 18,801.63
PLGIT Plus:	\$250,106.68

Certificates of Deposit

Ephrata National Bank	\$ 135,536.49
Jonestown Bank & Trust - C.D.	232,459.59
Susquehanna Bank - C.D.	112,343.72
Susquehanna Bank - C.D.	101,001.96
Graystone Bank - C.D.	165,088.67
State Farm - C.D.	143,740.16

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 4, dated April 13, 2015, in the amount of \$16,540.82, as well as to retroactively approve payment of all expenses in all accounts in March 2015, amounting to \$61,608.70, a total of \$78,149.52. Motion carried.

ZONING REPORT

The Zoning Officer, Barry R. Wagner, reported for the month of March 2015 that a total of three Zoning Permits were issued at a total valuation of \$105,000.00.

Mr. Wagner also processed and approved two Stormwater Management Exemption applications.

SEWAGE REPORT

The Sewage Enforcement Officer, Len Spencer, reported for the month of March 2015 that no sewage permits were issued. The SEO performed no soils analysis tests and no percolation tests.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report outlining the following Storm Water Management activities during March 2015: Conducted miscellaneous telephone consultations regarding storm water management activities and water supply permits; had various discussions with Township zoning officer; followed up on MS4 waiver status and attended MS4 workshops; prepared developer invoices for ongoing projects; prepared monthly report.

There were no inspections.

Two Stormwater Management Exemption Applications were reviewed.

BURNING ORDINANCE REPORT

There were no reported incidents.

PARK BOARD

There was no Park Board submission. The weather on March 28th was cold and snowy and the Yard Sale was not well attended. Two standholders were at the event.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company did not provide an activity report for March 2015. The ambulance responded to 30 dispatches. The fire police responded to ten incidents.

WESC

Duane Ober, WESC Administrator, provided the Board with a report outlining his activities during the month of March 2015 for each of the member organizations of WESC.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted his monthly report. Projects in March 2015 included the following: Some snow and ice control; tree trimming; filling in road edges and also around mailboxes; graded dirt and gravel roads; street, shoulder and intersection sweeping; rubber crack sealing; equipment maintenance as needed.

Road bids will be opened at the May meeting, instead of this meeting, along with a bid to overlay the Community Park driveway and parking lot.

Fox Road project

The Board received a letter from Township resident, James Diehm, who indicated his opposition to the scope of the Fox Road project. The letter was discussed with the road superintendent. A letter from the road superintendent was delivered to all Fox Road residents explaining the scope of the project. Some phone calls were received at the Township office in response to that letter. Residents, Lee and Lisa Hocker, attended the meeting to address some of their concerns about the project. Concerns included movement of mailboxes, poles, trees, impact on existing driveways and ultimately increased speeding on an improved road. The road superintendent explained the project in detail and his intention to cooperate with property owners as much as possible so that inconvenience is minimal. Actual overlay of the road will not take place in 2015. Preparation road markings will probably be done within the next week or two.

Glenn and Billy Clauser have been working on a GP3 permit to do some work along Segloch Run. There is some GPS work to do for pipe locations. Supervisor May questioned if Clay Township was contacted about the Segloch Run project. Glenn has not communicated with Clay Township regarding the Segloch Run.

The bathrooms at the park were opened. Mulch will be ordered later in the month for both playgrounds.

CORRESPONDENCE

The March 2015 PSATS News Bulletin was received, containing information on legislation and news of interest to Townships. The General Assembly has recently considered legislation that would provide for the appointment of alternative Planning Commission members.

2015 Proposed Bylaws changes were received from PSATS for consideration at the PSATS convention in April.

Lititz Public Library provided the Board of Supervisors with a schedule of April and May 2015 programs and activities.

Northwest Emergency Medical Services provided the Board with a summary of Advanced and Basic Life Support activity in Elizabeth Township, showing one call in February 2015, a total of five calls in 2015.

WESC Banquet
\$500.00

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to support the May 4th Warwick Emergency Services Commission Appreciation Banquet as a Gold Level Sponsor with a donation of \$500.00. Motion carried.

The Spring 2015 Edition of the Blaze was received by the Township. This is a newsletter provided by the Horse-Shoe Trail Conservancy.

A Press Release was received from Randy Gockley cautioning residents to use caution during open burning activities.

UNFINISHED BUSINESS

Table Res. 4-2015
But rewrite job
descriptions

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to table further discussion of proposed Resolution 4-2015 regarding workers' compensation issues. Alternatively, job descriptions will be updated to be more comprehensive and to include language concerning job descriptions and insurance coverage for the employees carrying out their employment responsibilities. The motion was carried.

NEW BUSINESS

Reschedule road bid
opening to 5/11/15
w/park paving
addition

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to reschedule the opening of 2015 Road Project Bids to be opened at the regular meeting of the Board of Supervisors on May 11, 2015 at approximately 7:15 p.m. Motion carried. Specifications will also be prepared for paving the driveway and parking lot at the Township Community Park. The rescheduling has become necessary due to the fact the Lititz Record Express did not advertise the bid opening on the dates requested.

Esco contract

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to continue a Monitoring and Security Maintenance Agreement with Esco, Inc. from May 6, 2015 through May 5, 2016. Motion carried. The annual maintenance contract increased \$15.00 to \$399.00. The monitoring fee of \$216.00 remained the same.

Soccer tournament
7/26/15
10:00 a.m

The Lititz Soccer Club, represented at the meeting by Bob Kelly, requested that the Board of Supervisors permit an earlier start time of 10:00 a.m., on Sunday, July 26, 2015, for use of the community park fields to accommodate the soccer tournaments being held in the area throughout the weekend. A motion was made by Brian R. Wiker, seconded by Rodney D. May, to approve the request. Motion carried. Supervisor May questioned how many games would be played as well as the time lapse between games. His concern was related to having adequate parking. Parking arrangements were discussed. Also, Porta-potties will be the responsibility of the Soccer Club for the event.

No playground
program 2015

The summer playground program at the Township tot lot was briefly discussed. Participation in the program declined each year the program was sponsored by the Township. The cost of the program in 2013 was \$1,132.00. The program was not held in 2014. A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to not hold the program in 2015. Motion carried.

Pavilion fees \$65.00
generally

The Board discussed Park and Pavilion Rental Fees. Currently the fee to rent the pavilion at the Community Park is \$65.00. A question has arisen as to whether the fee should be increased if the reserved use is for more than just the pavilion. A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to not charge an extra amount but to review the pavilion rental fee and policy in 2016. Motion carried.

501 Motel
May 10, 2015

Kaushik Patel, owner of the motel located at 1355 Furnace Hills Pike, Lititz, PA attended the meeting to discuss his receipt of a Notice of Violation of the Elizabeth Township Nuisance Ordinance. A fire destroyed a major portion of the motel on November 16, 2014 and there have been minimal clean-up efforts and removal of debris from the property since the date of the fire. The Notice of Violation states that that compliance with the Nuisance Ordinance must occur within 15 day of the Notice. The Notice is dated April 3, 2015. Mr. Patel requested that the Board allow him additional time until May 10th to bring the property into compliance. He indicated he has been working with contractors to resolve the issues so that he can begin to clean up the property. A motion was made by Rodney D. May, seconded by Jeff Burkholder, to allow Mr. Patel until May 10, 2015 to bring the property into compliance with the Notice of Violation. Motion carried.

PUBLIC PARTICIPATION

There was no additional public participation

OTHER BUSINESS

The next regular meeting of the Board of Supervisors will be held on Monday, May 11, 2015, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:42 p.m.

Rodney D. May
Secretary-Treasurer