

ELIZABETH TOWNSHIP BOARD OF SUPERVISORS

April 14, 2014

The Supervisors' Meeting was called to order on April 14, 2014, by Chairman, Brian R. Wiker, at 7:00 p.m., at the Township Building. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

PUBLIC PARTICIPATION

There was no public participation on agenda items.

APPROVE MINUTES

There was a motion by Rodney D. May, seconded by Jeff Burkholder, to approve the minutes of the March 10, 2014 meeting as presented. Motion carried.

TREASURER'S REPORT

The Board of Supervisors received the Treasurer's Report, List No. 4, dated April 14, 2014, for the month of March 2014, showing receipts of \$117,420.60 in the General Account. \$128,857.87 was deposited in the State Account. \$195.00 was deposited in the Park and Recreation Account. Expenses in the General Account were \$53,350.31. There were no expenses in the State Account or Park and Recreation Account.

PLGIT Account Balances as of March 31, 2014 are as follows:

General Account:	\$205,785.43
State Account:	\$173,054.74
Equipment Fund:	\$ 30,107.21
Park and Recreation Account	\$ 17,023.62
PLGIT Plus:	\$250,038.58

Certificates of Deposit

Ephrata National Bank	\$131,515.78
Jonestown Bank & Trust	\$227,071.35
State Farm	\$141,844.79
Susquehanna Bank	\$111,779.86
Susquehanna Bank	\$100,000.00
Graystone Bank	\$150,000.00

PAY BILLS

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 4, dated April 14, 2014, in the amount of \$22,300.05, as well as to retroactively approve payment of all expenses in all accounts in March 2014, amounting to \$53,350.31, a total of \$75,650.36. Motion carried.

ZONING REPORT

The Zoning Officer reported for the month of March 2014 that a total of five Zoning Permits were issued at a total valuation of \$56,000.00.

SEWAGE REPORT

The Sewage Enforcement Officer, Len Spencer, reported for the month of March 2014 that no sewage permits were issued. The SEO performed no probe readings and no percolation tests.

STORM WATER MANAGEMENT REPORT

Bob Lynn of Hanover Engineering Associates, Inc. submitted a report outlining the following Storm Water Management activities during March 2014: Conducted miscellaneous telephone consultations regarding storm water management activities and water supply permits; completed work on the amended Act 167 Stormwater Management Ordinance and prepared Ordinance for adoption; prepared FEMA update map and list of affected property owners; prepared developer invoices for ongoing projects; prepared monthly report; conducted plan reviews for the J. Mervin Miller project and Donald McCartney project; reviewed a waiver request for Melvin Burkholder project. There were no inspections.

BURNING ORDINANCE REPORT

There were no reported incidents.

PARK BOARD

There was no Park Board submission.

BRICKERVILLE FIRE COMPANY

The Brickerville Fire Company responded to nine calls during March 2014. The ambulance responded to 36 dispatches. The fire police responded to five incidents.

ROAD SUPERINTENDENT REPORT

Road Superintendent, Glenn L. Martin, submitted his monthly report. Work accomplishments in March 2014 included the following: Some snow and ice control; dirt and gravel road work; street sweeping; tree and limb clean up following snow and ice events; equipment maintenance as needed.

Glenn noted that he plans to have a lift arm installed on the two-way snow plow that is mounted on the front of the loader to keep the plow level when it is raised and to provide more support.

Several prices were obtained for a pole building for the community park.

CORRESPONDENCE

The March 2014 PSATS News Bulletin was received, containing information on legislation and news of interest to Townships.

Lititz Public Library provided the Board of Supervisors with a schedule of April 2014 programs and activities.

Lancaster Farmland Trust provided the Township with a listing and map of farms that have been preserved by the Trust in Elizabeth Township. An outline of some of the services provided by the Trust to municipalities was also provided.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

McCartney
Stormwater Plan

Kevin Varner of Diehm and Sons presented the Donald McCartney Stormwater Management Plan to the Board. The site is located on the north side of Brunnerville Road. The project will consist of the construction of a dwelling unit and driveway on 1.2 acres. Mr. Varner explained the proposed stormwater management plan and noted that a waiver is being requested with regard to the minimum 15” diameter storm sewer pipe size requirement. The Township engineer reviewed the Plan and had several comments. The engineer did not have any objection to the waiver request being granted. Based on the recommendations of the Township engineer and ETPC, a motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to approve the McCartney Stormwater Management Plan, including the requested waiver, contingent upon Applicant complying with all conditions noted by the engineer. Motion carried.

McCartney
St.Wtr.
Agreement

A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to accept and approve the Donald McCartney Stormwater Management Agreement and Declaration of Easement. Motion carried.

Ord. 2014-1
Stormwater
Management
Ordinance

A public hearing was held on proposed Ordinance 2014-1, to amend the Township’s Stormwater Management Ordinance. The public hearing for the proposed ordinance was duly advertised and posted. Discussion was held on the amended Stormwater Management Ordinance that has been reviewed at length by ETPC. Bob Lynn, Township engineer, explained the 1,000 sq. ft. exemption provision for storm water controls. Projects from 1,000 sq. ft. to 2,500 sq. ft. of disturbance would qualify for minor plan processing not requiring the services of a professional for preparation. Over 5,000 sq. ft. of disturbance would require a major plan and erosion and sedimentation plan. The square footage is cumulative for calculation, planning and permitting purposes. There are no agricultural exemptions at this point. Following comments and discussion on the ordinance and the changes it entails, a motion was made by Rodney D. May, seconded by Jeff Burkholder, to adopt Ordinance 2014-1, amending the Township’s Stormwater Management Ordinance, with the effective date of the Ordinance being May 7, 2014. Motion carried.

Barry Wagner –
Assist w/ St. Wtr.
Administration

Barry R. Wagner, Township Zoning Officer and Nuisance Ordinance Enforcement Officer, submitted a letter to the Board of Supervisors expressing interest in assuming additional responsibilities in the administration of the stormwater management ordinance. Mr. Wagner noted that he will be involved in coordinating the permitting and approval process and, as such, would be able to perform follow-up inspections on some of the minor facilities. He will coordinate his activities with the township engineer.

2014 Road Bids were opened and publicly read.

2014 FOB
Highway Materials

A 2014 F.O.B. materials bid was submitted by Highway Materials, Inc. The bid included a bid bond in the amount of 10%.

The bid from Highway Materials, Inc. was as follows: 9.5 mm, \$57.15 per ton at plant/\$61.95 per ton delivered; 19 mm, \$51.10 per ton at plant/\$55.90 per ton delivered; 25 mm, \$47.50 per ton at plant/\$52.30 per ton delivered. Total cost at plant is \$66,000.00. Total cost delivered is \$72,000.00. A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to accept the 2014 FOB Bid submitted by Highway Materials, Inc. Motion carried.

2014 Oil and
Chip Bid
Martin Paving

A 2014 Oil and Chip Bid was received from Martin Paving, Inc. The bid included a bid bond in the amount of 10%.

The amount of the 2014 Oil and Chip bid was as follows: \$.939 per square yard for 100,273 sq. yds. ½” stone, total cost of \$94,156.34; \$.945 per square yard for 75,022 sq. yds. ½” stone, total cost of \$70,895.79; \$.935 per square yard for 25,251 sq. yds. ¼” stone, total cost of \$23,609.68.

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to award the 2014 Oil and Chip contract to Martin Paving, Inc. in the amount of \$70,895.79 for ½” stone as bid for nine roads and \$23,609.68 for ¼” stone as bid for four roads. Motion carried.

2014 Paving Bid
Highway
Materials

2014 Road Paving Bids were received from Blooming Glen Contractors, Inc. and Highway Materials, Inc. The bids included bid bonds in the amount of 10%. The amount of the bid submitted by Blooming Glen Contractors, Inc. was \$82.00 per ton for a total bid price of \$47,314.00. The amount of the bid submitted by Highway Materials, Inc. was \$63.33 per ton for a total bid price of \$36,541.41. A motion was made by Brian R. Wiker, seconded by Rodney D. May, to award the 2014 Road Improvement Paving project to Highway Materials at the bid amount of \$63.33 per ton, project total being \$36,541.41. Motion carried.

Use Liquid Fuels
Account

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to pay the 2014 road improvement projects from the Liquid Fuels Account and any remaining costs from the General Account. Motion carried.

LCCD Memo of
Understanding

The 2014/2015 Memorandum of Understanding between Lancaster County Conservation District and Elizabeth Township was received from LCCD Administrator, Donald R. McNutt. A motion was made by Jeff Burkholder, seconded by Rodney D. May, to enter into the Memorandum of Understanding with Lancaster County Conservation District regarding Erosion and Sedimentation Control, which will serve as a document to validate the linkage between Elizabeth Township and LCCD as required by MS4 protocol. Motion carried.

4-19-14
traffic control

A motion was made by Rodney D. May, seconded by Brian R. Wiker, to authorize the Brickerville Fire Company Special Fire Police to perform traffic control for the Baron Stiegel Lions Club Easter Egg Hunt on Saturday, April 19, 2014 beginning at 1:00 p.m. Motion carried. The event will take place at the Brickerville United Lutheran Church picnic grove.

4-24-14 traffic
control

A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to authorize the Brickerville Fire Company Special Fire Police to perform traffic control for a Concealed Carrying seminar to be held on April 24, 2014 at the Brickerville Fire Hall beginning at 6:30 p.m. Motion carried.

General traffic
control

A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to authorize a member of the Board of Supervisors to grant the Brickerville Volunteer Fire Company fire police officers authorization to perform traffic control at a non-emergency event or function when the request for their services from the governing body of the municipality in which the event or function is located is made at such a time that the event or function will occur prior to the next regular meeting of the Board of Supervisors. Motion carried. The purpose of this motion is to limit the potential for a workers' compensation carrier to deny coverage for an event not authorized by the Board.

No playground
program 2014

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to not hold a summer playground program at the Township tot lot during the 2014 summer season due to declining participation in the program the past two summers. Motion carried.

Security System
Esco, Inc.

A motion was made by Jeff Burkholder, seconded by Rodney D. May, to continue a Monitoring and Security Maintenance Agreement with Esco, Inc. from May 6, 2014 through May 5, 2015. Motion carried. The annual maintenance contract increased \$11.00. The monitoring fee remained the same.

PUBLIC PARTICIPATION

Lester Martin of 280 Long Land expressed a concern about a water runoff problem at his property. The road superintendent stated he is aware of the problem and will address it as soon as possible. Mr. Martin complimented the road staff on excellent snow and ice control this past winter season.

In reply to a question from Barry Lieberman, Supervisor May stated that fire police do not get paid for performing traffic control. Many times organizations will give a donation to the fire company. Mr. May also stated the fire company has a well trained group of fire police volunteers and that more volunteers are needed in all areas of the fire company, especially during daytime hours.

OTHER BUSINESS

Pole bldg.

The road superintendent obtained prices on pole buildings as follows: Shirk Pole Buildings, 20' x 20', \$7,300.00 and 20' x 24', \$7,900.00; Boulder Hill Construction, 20' x 20', \$6,100.00 and 24' x 24', \$7,190.00. All are painted steel. Two other prices were requested but not yet received. \$9,000.00 was budgeted for a building. Glenn commented that a structure would be very useful for storage of tools and equipment at the park. The matter will be discussed again at the May meeting. In the meantime, Glenn will attempt to obtain additional prices.

Swale at
community park

The swale and pipe installation for water drainage at the community park was discussed. The Board members indicated they would like that project completed.

Supervisor May reported that he attended the PSATS Convention at Hershey and found it to be interesting and informative. He attended some seminars and noted that Governor Corbett was a keynote speaker.

The next regular meeting of the Board of Supervisors will be held on Monday, May 12, 2014, at the Township Building, beginning at 7:00 p.m.

ADJOURN

There being no further business, a motion was made by Brian R. Wiker, seconded by Rodney D. May, to adjourn the meeting. Motion carried.

Meeting adjourned at 8:08 p.m.

Rodney D. May
Secretary-Treasurer