

**ELIZABETH TOWNSHIP BOARD OF SUPERVISORS**

**December 9, 2013**

The Supervisors' Meeting was called to order on December 9, 2013 by Chairman, Brian W. Wiker, at 7:00 p.m., at the Township Building. Also present were Vice-Chairman, Jeff Burkholder, and Secretary-Treasurer, Rodney D. May.

The Pledge of Allegiance to the Flag was recited.

**VISITOR**

Lt. Jeremy Richard, Troop J of the Lancaster Barracks of the Pennsylvania State Police, attended the meeting. Lt. Richard provided the Board with a summary of state police activity that occurred in Elizabeth Township from January 1 through November 30, 2013. He noted that there were 370 incidents in the Township during the stated period of time, although his summary report highlighted only significant incidents. During the same period of time in 2012 there were 462 incidents. The Supervisors and those attending the meeting had a few general questions for Lt. Richard. The public was cautioned by Lt. Richard to follow the safety laws in the area of school buses and school buildings. Supervisor May updated Lt. Richard on the truck traffic on the Old Pike bridge, specifically that the residents observe a Swift truck crossing the bridge on a regular basis. Otherwise, truck traffic has lessened.

**PUBLIC PARTICIPATION**

There was no additional public participation prior to conducting meeting business.

**APPROVE MINUTES**

There was a motion by Jeff Burkholder, seconded by Rodney D. May, to approve the minutes of the November 11, 2013 meeting as presented. Motion carried.

**TREASURER'S REPORT**

The Board of Supervisors received the Treasurer's Report, List No. 12, dated December 9, 2013, for the month of November 2013, showing receipts of \$35,163.57 in the General Account. There were no receipts in the State Account or Park and Recreation Account. Expenses in the General Account were \$41,993.65. There were no expenses in the State Account. Expenses in the Park and Recreation Account were \$1,940.00.

PLGIT Account Balances as of November 30, 2013 are as follows:

General Account:	\$207,461.08
State Account:	\$ 44,193.92
Equipment Fund:	\$ 30,105.20
Park and Recreation Account	\$ 16,762.46
PLGIT Plus:	\$250,023.61

**Certificates of Deposit**

Ephrata National Bank	\$131,515.78
Jonestown Bank & Trust	\$227,071.35
State Farm	\$141,844.79
Susquehanna Bank	\$210,715.17
Graystone Bank	\$150,000.00

### **PAY BILLS**

There was a motion by Jeff Burkholder, seconded by Brian R. Wiker, to pay the bills on List No. 12, dated December 9, 2013, in the amount of \$90,811.95, as well as to retroactively approve payment of all expenses in all accounts in November 2013, amounting to \$43,933.65, a total of \$134,745.60. Motion carried.

### **ZONING REPORT**

The Zoning Officer reported for the month of November 2013 that 11 zoning permits were issued at a total valuation of \$165,824.00.

### **SEWAGE REPORT**

The Sewage Enforcement Officer reported for the month of November 2013 that one sewage permit was issued for a repair. The Sewage Enforcement Officer's report showed that he conducted no probe readings and no percolation tests.

### **STORM WATER MANAGEMENT REPORT**

A report was submitted by Bob Lynn of Hanover Engineering Associates showing the following activities in November 2013: Conducted miscellaneous telephone conversations with developers, residents and builders regarding storm water management matters; continued work on the draft Act 167 Storm Water Management Ordinance; prepared developer invoices; prepared monthly report.

Storm Water Management Plans were reviewed for the Jason Garman, James and Melissa Nolt and Vincent Burkholder sites.

There were no inspections.

General engineering activities related to the Fox Road bridge project. Application No. 3 for payment was reviewed.

### **BURNING ORDINANCE**

A Burning Ordinance was given to a property owner on East Brubaker Valley Road.

### **PARK BOARD**

No minutes or reports were submitted.

### **BRICKERVILLE FIRE COMPANY**

A report from the Brickerville Fire Company showed two fire calls in November 2013. The Ambulance Association responded to 19 dispatches in November 2013. The fire police were involved in three incidents in November 2013.

### **ROAD SUPERINTENDENT REPORT**

Road Superintendent, Glenn L. Martin, submitted his monthly report. Work activities in November 2013 included: Tree and limb clean up after storms; tree trimming; work on dirt roads; grading and spreading stone cleaning out catch basins; equipment maintenance as needed. Line painters finished the roads that were missed earlier this year.

The electric service and other overhead lines have been changed to an underground service at the Township Building. A new service panel and disconnects are in place. Blue Ridge Cable changed its box.

A generator transfer switch has been mounted. Windstream still needs to redo their service panel. The electrician also needs to hook up the generator to the building and put it on line.

**CORRESPONDENCE**

The Lititz Public Library provided its December 2013 schedule of events and activities.

The 2013 third quarter activity report was received from Lancaster County Drug Task Force. No activity was noted in Elizabeth Township.

D & A News, a publication of the Lancaster County Drug and Alcohol Commission, was also received by the Board.

A memorandum was received from State Representative Mindy Fee regarding the transportation funding legislation passed by the General Assembly. A memo was also sent showing the liquid fuels allocations for the upcoming five years in the municipalities in Representative Fee's legislative district. The funding legislation will address the bridge issues in varying degrees from repairs to replacement. The Prevailing Wage threshold is now set at \$100,000.00.

The Township received the most recent issue of The PSATS News Bulletin containing information on legislation and news of interest to Townships.

**UNFINISHED BUSINESS**

There was no unfinished business to discuss.

**NEW BUSINESS**

The Board of Supervisors expressed great appreciation to Amos F. Miller II for 36 years of service to the Township as Sewage Enforcement Officer. Mr. Miller was given a Certificate of Appreciation for his dedication to the Township. Supervisors and Staff agreed that Mr. Miller will be missed, although he will continue to serve as Alternate SEO during 2014. Amos is wished the best of luck in the next chapter of his life. Amos thanked the Board for its support throughout the years.

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to adopt the 2014 General Account budget, 2014 State Account budget and 2014 Park and Recreation Account budget as prepared. Motion carried.

A motion was made by Rodney D. May, seconded by Brian R. Wiker, to reappoint Timothy Diehm to serve on the Vacancy Board, effective 1-2014. Motion carried.

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to adopt Resolution No. 12-2013, reappointing Lisa Hocker to serve another three-year term on the Elizabeth Township Zoning Hearing Board, effective 1-2014. Motion carried.

A motion was made by Rodney D. May, seconded by Jeff Burkholder, to keep the 2014 Zoning Hearing Board compensation at \$45.00 for the first hearing and \$40.00 for the second hearing held during each meeting of the Zoning Hearing Board. Motion carried.

A motion was made by Brian R. Wiker, seconded by Rodney D. May, to reappoint **Robert Garner, Carol Weaver and Patrick Moulds** to serve four-year terms each on Elizabeth Township Planning Commission, effective 1-2014. Motion carried.

Amos F. Miller  
SEO - retiring

Adopt 2014  
Budgets

2014 Vacancy  
Bd.-T. Diehm

Res. 12-2013  
L. Hocker ZHB

ZHB - 2014  
\$45. /\$40.

ETPC- reappoint  
Garner  
Weaver  
Moulds

2014  
Calendar

The proposed 2014 Municipal Calendar was reviewed. A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to advertise the 2014 Municipal Calendar in the Lititz Record Express. Motion carried.

Jan. 4, 2014  
Recycling  
w/Xmas  
Trees

January recycling will be held on January 4, 2014 from 8:00 a.m. until 12:00 noon, at the Township property. In addition to regularly accepted recyclables, Christmas trees will be accepted. The road workers will have a Christmas tree drop-off area prepared.

Cocalico  
Creek  
Watershed

A motion was made by Jeff Burkholder, seconded by Brian R. Wiker, to join with the other municipalities in the Cocalico Creek Watershed for the funding of a Chesapeake Bay Pollutant Reduction Plan at a cost of \$2,500.00 per municipality. Motion carried. There is a possibility of some grant funding.

Critter  
Catcher 2014  
dog services

Michael Miller of Critter Catcher, Inc. provided a 2014 schedule of services for stray dog pick up and various other related services. The schedule is the same as presented to the Board for 2013. If he picks up a dog, he will keep it for 48 hours and then it is transported to the Humane Society of Berks County. Another option may become available if the Humane League of Lancaster County merges with the Berks facility. A motion was made by Brian R. Wiker, seconded by Jeff Burkholder, to accept the proposal of Critter Catcher, Inc. for 2014 Dog Services as submitted. Motion carried.

### **PUBLIC PARTICIPATION**

In answer to a question by Carol Weaver, Len Spencer will be the new SEO. Amos will be the alternate SEO.

### **OTHER BUSINESS**

The Board of Supervisors expressed appreciation to staff members and loyal meeting attendees and to each other for all service and efforts put forth in the past year.

The 2014 Reorganization meeting of the Board of Supervisors will be held on Monday, **January 6, 2014** at the Township Building, beginning at 7:00 p.m.

The 2014 Auditors' Reorganization meeting will be held on Tuesday, **January 7, 2014**, at the Township Building, beginning at 7:00 p.m.

The Supervisors expressed happy holiday wishes to all in attendance.

### **ADJOURN**

There being no further business, a motion was made by Jeff Burkholder, seconded by Rodney D. May, to adjourn the meeting. Motion carried.

Meeting adjourned at 7:30 p.m.

---

Rodney D. May  
Secretary-Treasurer